



**Southern California Nevada Conference  
Of the United Church of Christ**

**Youth Roundtable Nomination Forms for 2010-2011**

1. Nomination Guidelines/Information/Timeline
2. Nomination Application (youth or adult)
3. Reference Forms (two)
4. Tentative 2010-2011 Youth Event Calendar
5. Youth Covenant Form
6. Adult Covenant Form

For Additional Information, contact:

Neal Washburn, YYA Ministries Coordinator, SCNCUCC 2401 N. Lake Ave., Altadena CA 91001  
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# Youth Roundtable

## Southern California Nevada Conference, United Church of Christ Information and Nomination Process: 2010-2011

### 1. What is the Youth Roundtable?

The Youth Roundtable (YRT) is the youth leadership organization of the Conference. It is comprised of youth (grades 9-12) and adults (should be age 25 and up) who represent the Associations and the various recognized special ministries. The YRT plans a variety of events and the participants have the opportunity to develop and use their leadership abilities.

### 2. Who may be nominated?

To be a member of the Youth Roundtable, you must belong to a local UCC church in the Conference. Youth who are not yet members of a local church may be nominated as long as they are recognized as affiliated with a local UCC church and are involved in the membership process for that local UCC church (for example, in Confirmation Class). Adults must be a member of a local UCC church. There are two age categories on the YRT: youth (grades 9-12) and adults (should be age 25 and older). The positions to be filled include 3 youth delegate positions and 2 adults for each association. At-Large positions are created as needed to enable the YRT to be truly representative of the diversity present in our Conference as well as staffing the needs of the YRT to provide the youth leadership of the conference.

### 3. What kind of commitment is required?

The term is one year, beginning at the Conference Youth Ministries Camp (CYMC) in July or August (after the election at Annual Gathering) until the next CYMC camp the following year. Youth Roundtable members are asked to place the YRT among their top priorities. Members are expected to attend all meetings and the events planned by YRT. There are four meetings each year: one in September, one before Christmas, one in March, and one in May. The regular meetings usually include an overnight stay (Saturday to Sunday). The first meeting is usually held at Pilgrim Pines Camp and the other three meetings are held in local UCC churches throughout the Conference. The events of the Youth Roundtable are Funtastic Festi-Fall (October/November), Feb Camp (President's holiday weekend), Youth Uniting in Mission (March/April), Annual Gathering (June), and CYMC (late July-early August). Members work together to plan the events and take on the various tasks of the YRT. Most of the work takes place during the regular meetings, but occasionally there are conference calls or special meetings to attend. In addition, some YRT members provide leadership at Jr. High JANboree (MLK Jr. holiday weekend), Annual Gathering Planning Committee, and often have the opportunity to serve in other ways in the life of the conference.

Please note that Missing more than one meeting and missing more than one YRT sponsored events in a Youth Roundtable year is cause for dismissal from Youth Roundtable and may also exclude you from consideration for the next year's Youth Roundtable.

Two years (two consecutive one year terms) is the preferable duration for participating in Youth Roundtable as a youth (but a youth may serve up to four consecutive years). Youth

Roundtable guidelines state that an adult can serve up to four consecutive years and then can be nominated again after one year of non participation.

#### **4. What kind of support do Youth Roundtable Members need?**

Youth Roundtable members need the prayerful support of their parents and local church to help keep calendars cleared and to coordinate transportation to help get members to meetings. A roster is provided, so that members may carpool with other YRT youth and adults from their area. In special cases, train, airline, or bus transportation is provided. In addition, for some YRT members, specifically those who have an extremely long commute, may be able to participate in meetings via teleconferencing or Internet Web Conferencing. While YRT members may be asked to bring a snack to share, in general meals, lodging, and other expenses related to the YRT are covered through the Conference budget (which is supported by your OCWM gifts as well as *Strengthen The Church*).

#### **5. Who is considered an eligible candidate for Youth Roundtable?**

To be considered an eligible candidate for Youth Roundtable, a nominee must have attended at least one of the Youth Roundtable sponsored youth events in the last year. Their nomination form must be completely filled out and must be in the Conference Office by the deadline or postmarked by the nomination deadline. Their two reference forms must be in the Conference Office no later than 7 days after the nomination deadline. Finally, nominees must be active in their local church (in church school or youth group or church committee or choir etc.). The deadline for this year is April 30, 2010.

#### **6. What if all youth delegate positions in my Association are currently filled?**

If you will be in 10<sup>th</sup> or 11<sup>th</sup> grade next year and meet the guidelines to be an eligible candidate (see #5 above), you may be given a priority for participation if the following situation occurs in your Association:

*It appears that there will be no open delegate positions open next year because there are currently no youth delegate positions open, none of the currently serving youth are in the 12<sup>th</sup> grade, and at least one of the currently serving youth is in their second consecutive term.*

Thus if you are a new youth nominee who will be entering 10<sup>th</sup> or 11<sup>th</sup> grade, and you are an eligible candidate, and the above situation occurs, a youth currently serving in their second year may be asked to step aside from the delegate position to open up a delegate position for the next year. This guideline allows new, eligible candidates the opportunity to serve when there are more people interested in serving than there are delegate positions available.

In this situation, incoming 9<sup>th</sup> graders and those who will be entering 12<sup>th</sup> grade will not get priority. An incoming 9<sup>th</sup> grader has the opportunity to apply again in the future and still serve two consecutive terms. Someone who will be in 12<sup>th</sup> grade would not be able to serve a second year because of their graduation and it is preferable when youth can serve two consecutive terms.

\*If there is one or more youth delegate positions currently open or there will be at least one youth delegate position opening up, all eligible candidates will be considered.\*

## 7. What is the nomination timeline process?

A nominating committee will review the applications and notify applicants of their decision by May 15<sup>th</sup>, 2010. Then those who are chosen and nominated will be asked to attend the Annual Gathering, June 11 -12 in Santa Ana. During the Annual Gathering, the nominees will be recognized and installed.

### **Nomination Timeline:**

- Forms must be postmarked by **April 30<sup>th</sup>, 2010**.
- Applicants notified **May 15<sup>th</sup>, 2010**.
- Chosen nominees attend Annual Gathering June 11-12 in Santa Ana
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## 8. Who do I contact for more information?

Questions may be directed to:

Neal Washburn

626/798-8082, Fax: 626/798-6648, E-mail: [washburn@scncucc.org](mailto:washburn@scncucc.org)

If you need forms, please contact Virginia Arroyo in the Conference Office:

Phone: 626/798-8082, Fax: 626/798-6648, or download them from:

<http://www.scncucc.org/youth/Youth Roundtable.html>

**Application Form 2010 – 2011**

***Youth Roundtable***

Southern California Nevada Conference, United Church of Christ

**Please complete and return by April 30, 2010 to:**

Neal Washburn, 2401 N. Lake Ave., Altadena CA 91001, Phone: 626/798-8082, Fax: 626/798-6648  
washburn@scncucc.org

**1. Personal Information**

Name \_\_\_\_\_ Phone ( \_\_\_\_ ) \_\_\_\_\_

Address \_\_\_\_\_ City/State/Zip \_\_\_\_\_

Birth date \_\_\_\_ / \_\_\_\_ / \_\_\_\_ (mm/dd/yy) Gender \_\_\_\_\_ E-Mail \_\_\_\_\_

Choose one:  Youth (grade 9-12) entering \_\_\_\_ grade in fall 2010 or  Adult (age 25+)

Church \_\_\_\_\_ City/State \_\_\_\_\_

Pastor \_\_\_\_\_ Youth Leader \_\_\_\_\_

Racial/Ethnic Group: (If mixed, check any that apply)

African Am.  Asian Am.  Caucasian  Latina/o  Pacific Islander

Other, please specify \_\_\_\_\_

**2. References:** Please ask two adults who are not from your immediate family to complete the reference forms. We would like it if at least one of those persons could be a leader at your church (pastor, youth leader, church school teacher, moderator, etc.)

**3. Questionnaire:** Please answer the following questions (attach another sheet if you need more room):

What have you been involved with at your church?

What have you been involved with in your school or community?

What major responsibilities do you have right now? Will you have enough time for Roundtable? (in addition to: job, club leadership, sports, youth group, etc.)

Why would you like to serve on the Youth Roundtable?

What would be your transportation to meetings and events? Can you count on this?

Which of these Roundtable events have you attended? (Please indicate number of times attended for each event)

\_\_\_\_ Funtastic Festi-Fall \_\_\_\_ FEB Camp \_\_\_\_ Youth Uniting in Mission \_\_\_\_ Annual Gathering \_\_\_\_ CYMC

Other UCC youth events you have attended: \_\_\_\_ Jr High JANboree \_\_\_\_ Summer Camp \_\_\_\_ General Synod

\_\_\_\_ Western Regional Youth Event \_\_\_\_ National Youth Event





SOUTHERN CALIFORNIA NEVADA CONFERENCE  
UNITED CHURCH OF CHRIST

## *Youth Roundtable Reference Form*

One form is to be completed by your pastor or youth leader.  
The other form is to be completed by an employer, teacher or adult family friend.

I, \_\_\_\_\_, am applying for a position on the Youth Roundtable. The Roundtable is the leadership organization for youth ministry in the Southern California Nevada Conference, United Church of Christ. Your frank appraisal will assist the nominating committee in evaluating my qualifications and abilities. When you have completed this form, please mail it, fax it, or scan and email no later than Apr. 30, 2010 to:

**Neal Washburn, 2401 N. Lake Ave., Altadena CA 91001**  
**Fax: (626) 798-6648, Email: washburn@scncucc.org**

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Please rate the applicant on the following areas, using a scale of 1-5. **1=excellent, 5=poor**

- \_\_\_ Dependability
- \_\_\_ Judgment
- \_\_\_ Christian Commitment
- \_\_\_ Emotional Stability
- \_\_\_ Cooperation
- \_\_\_ Initiative and Resourcefulness
- \_\_\_ Intellect
- \_\_\_ Personality
- \_\_\_ Adaptability

Do you recommend this applicant for the Youth Roundtable?  Yes,  No

Please provide any further information that would be helpful in appraising the applicant. Please use the back of this form or attach a separate sheet if more space is needed.

How long have you known the applicant? \_\_\_\_\_ In what capacity? \_\_\_\_\_

Your Name \_\_\_\_\_ Title \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Day phone(\_\_\_\_\_) \_\_\_\_\_ Evening phone(\_\_\_\_\_) \_\_\_\_\_

Email: \_\_\_\_\_





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UNITED CHURCH OF CHRIST

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Please rate the applicant on the following areas, using a scale of 1-5. **1=excellent, 5=poor**

- \_\_\_ Dependability
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- \_\_\_ Christian Commitment
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- \_\_\_ Cooperation
- \_\_\_ Initiative and Resourcefulness
- \_\_\_ Intellect
- \_\_\_ Personality
- \_\_\_ Adaptability

Do you recommend this applicant for the Youth Roundtable?  Yes,  No

Please provide any further information that would be helpful in appraising the applicant. Please use the back of this form or attach a separate sheet if more space is needed.

How long have you known the applicant? \_\_\_\_\_ In what capacity? \_\_\_\_\_

Your Name \_\_\_\_\_ Title \_\_\_\_\_

Address \_\_\_\_\_

City/State/Zip \_\_\_\_\_

Day phone(\_\_\_\_\_) \_\_\_\_\_ Evening phone(\_\_\_\_\_) \_\_\_\_\_

Email: \_\_\_\_\_

**2401 North Lake Avenue, Altadena, CA 91001-2418**  
**Telephone (626) 798-8082 Facsimile (626) 798-6648 www.scncucc.org**



# 2010-2011

## TENTATIVE Youth Event Calendar

Southern California Nevada Conference

United Church of Christ (Note: Dates may change)

**UNITED CHURCH  
OF CHRIST**



<b>Aug. 1-7, 2010</b>	<b>CYMC</b> Pilgrim Pines Camp
<b>Sep. 18-19, 2010</b>	<b>Roundtable Meeting</b> Pilgrim Pines Camp
<b>Nov. 6-7, 2010</b>	<b>Funtastic Festi-Fall</b> location tbd
<b>Dec. 11-12, 2010</b>	<b>Roundtable Meeting</b> location tbd
<b>Feb. 18-21, 2011</b>	<b>FEB Camp, (9th-12th grades)</b> Pilgrim Pines Camp
<b>Mar.12-13. 2011</b>	<b>Roundtable Meeting</b> location tbd
<b>Apr. 16, 2011</b>	<b>Youth Uniting in Mission, (Jr. &amp; Sr. High)</b> location tbd
<b>May 14-15, 2011</b>	<b>Roundtable Meeting</b> location tbd
<b>June, 2011</b>	<b>Annual Gathering</b> location tbd
<b>July 1-5, 2011</b> (optional event)	<b>General Synod</b> Tampa, FL
<b>August, 2011</b>	<b>Pilgrim Pines Summer Camp</b> CYMC

For more information contact:

**Neal Washburn, Youth & Young Adults Ministries Coordinator**

(Created 02/11/2010)

e-mail: [washburn@scnucucc.org](mailto:washburn@scnucucc.org)

Web: <http://www.scnucucc.org>

phone: 626/798-8082



SOUTHERN CALIFORNIA NEVADA CONFERENCE  
UNITED CHURCH OF CHRIST

2401 North Lake Avenue, Altadena, CA 91001-2418





SOUTHERN CALIFORNIA NEVADA CONFERENCE  
UNITED CHURCH OF CHRIST

**Roundtable Youth Participation Covenant 2010-2011**

Serving on the Youth Roundtable is an honor that comes with a high level of responsibility and expectations. *Should I be chosen to serve* on the Roundtable, I agree to the following:

- All meetings are important and I will attend at least three of the four meetings of the Roundtable. I will notify one of the Roundtable Leaders (Youth Moderator, Youth Vice-Moderator, Youth Secretary or an adult advisor) of an absence prior to the meeting.
- I recognize that any Roundtable responsibility that I take on (i.e. tasks/assignments for an event, phone calls, or an elected office position) is important and that follow through is imperative. I will communicate with one of the Roundtable adult advisors if I am in need of assistance.
- All Conference youth events are important and I agree to attend at least four of the five Southern California Nevada Conference UCC youth events in the coming year including Funtastic Festi-Fall, FEB Camp, Youth Uniting in Mission, Annual Gathering, and CYMC. I will notify one of the Roundtable Leaders of an absence prior to the event:
- I agree to abide by all Conference youth event guidelines. I also recognize that if I have any knowledge of another youth breaking an event guideline I will report it to the adult leadership of the event. A copy of all guidelines is available by request.
- I agree to be a regular and active participant in my local United Church of Christ congregation. Participation may include attending worship, attending or teaching church school, attending youth group, serving on a church council/board/committee, or singing in choir. I understand that an adult advisor of Roundtable may contact my local pastor and/or youth leader in regard to my participation in my local congregation.
- My participation on the Roundtable is a privilege and I understand that I am representing my local church as well as the Conference during all Conference related youth events.
- I agree to treat all youth and adults with respect and dignity. I also agree to abide by the Statement of Policy for Protecting Children and Youth.
- I recognize that maintaining passing grades in school is equally as important as my position on Roundtable.
- I recognize the importance of living my faith daily and I will continue to grow in my faith through out my term on Roundtable.
- I agree to abide to all of the above and recognize that I may be dismissed from Roundtable if I fail to uphold the guidelines and requirements listed above.

\_\_\_\_\_  
Participant Signature

\_\_\_\_\_  
Date

I have read the covenant and will do my best to support this youth in following these guidelines and meeting the expectations.

\_\_\_\_\_  
Parent/Gaurdian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Pastor Signature

\_\_\_\_\_  
Date





## Roundtable Adult Participation Covenant 2010-2011

Serving as an adult advisor on the Youth Roundtable is an honor that comes with a high level of responsibility and expectations. *Should I be chosen to serve* on the Roundtable, I agree to the following:

- All meetings are important and I will attend at least three of the four meetings of the Roundtable. I will notify one of the other Roundtable adult advisors or Conference staff of an absence prior to the meeting.
- I recognize that any Roundtable responsibility that I take on (i.e. tasks/assignments for an event, phone calls, or an elected office position) is important and that follow through is imperative. I will communicate with one of the other Roundtable adult advisors if I am in need of assistance.
- All Conference youth events are important and I agree to attend at least four of the five Southern California Nevada Conference UCC youth events in the coming year including Funtastic Festi-Fall, FEB Camp, Youth Uniting in Mission, Annual Gathering, and CYMC. I will notify one of the other Roundtable adult advisors of an absence prior to the event:
- I agree to abide by all Conference youth event guidelines. I also recognize that if I have any knowledge of anyone breaking an event guideline I will report it to the adult leadership of the event or Conference staff. A copy of all guidelines is available by request.
- I agree to be a regular and active participant in my local United Church of Christ congregation. Participation may include attending worship, attending or teaching church school, assisting the youth group, serving on a church council/board/committee, or singing in choir. I understand that my local pastor may be contacted in regard to my participation in my local congregation.
- My participation on the Roundtable is a privilege and I understand that I am representing my local church, Association, as well as the Conference during all Conference related youth events.
- I agree to treat all youth and adults with respect and dignity. I also agree to abide by the Statement of Policy for Protecting Children and Youth.
- I understand that my role as adult advisor is to guide the youth and to be a resource for the youth. I also have a responsibility for the safety and well being of the youth during meetings and events.
- I recognize the importance of living my faith daily and I will continue to grow in my faith through out my term on Roundtable.
- I agree to abide to all of the above and recognize that I may be dismissed from Roundtable if I fail to uphold the guidelines and requirements listed above.

\_\_\_\_\_  
Participant Signature

\_\_\_\_\_  
Date

